



## Retake Our Democracy

**TO: Transformation Study Group ("TSG")**  
**SUBJECT: Review Committee ("RC") Proposal**

### **RC Statement of Purpose:**

To engage a diverse group of community-based members and leadership to participate collaboratively in ensuring Retake's research studies are inclusive and represent the intercultural relevance and interests of the Latinx, Native American and African American communities in NM, as well as NM youth

### **RC Members:**

- The composition of the RC reflects a racial, gender, youth and ethnically-balanced representation
- The RC is broadly constituted and comprised of no more than (5) Members with a firm commitment to serve as a reviewer, in a personal capacity, without respect to professional or institutional affiliation and without acting upon advice or representation of the interests of governments, organizations or other third party representatives
- 2 or 3 RC members would review each study to get diversity of review
- Possess extensive experience in their field(s) of work
- Adherence to the highest standard of compliance with the review criteria
- Active, independent and quality engagement in discussions and processes related to RC's goals
- Valuable input/recommendations to ensure cultural and youth elements are presented accurately

#### **❖ Types of Members (Optional) :**

- Core Members – have broad cross-cutting expertise and are engaged in multiple reviews
- Issue specific Members – have focused expertise in one area and are engaged only in those reviews

### **Roles & Responsibilities:**

- Review studies according to established criteria
- Provide recommendations to the TSG researchers
- Review the studies to ensure recommendations and comments have been addressed
- The RC is an advisory body

### **Working procedures:**

RC Members review TSG documents made available to them and provide advice based on the assessment criteria or on specific issues

**Evaluation Criteria:**

- Objective
- Non-bias
- Accuracy
- Relevance
- Effectiveness
- Impact
- Sustainability
- Credibility

**Meetings:**

- Via Zoom or conference call

**Timetable:**

- TBD

**Comments/Recommendation Submission:**

- A format will be provided

**Flow Chart:**

- To be created upon proposal approval